

# ANGLICAN DIOCESE OF WAIAPU PARISH ACCOUNTING SCHEME

## Payroll Advice for Clergy Services

Parish: \_\_\_\_\_ No: \_\_\_\_\_

Please pay the following person for services provided for our parish:

Name of Person: \_\_\_\_\_

Date of Service/s: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Services: \_\_\_\_\_ x 1 service per day @ \$75.00

\_\_\_\_\_ x 2 services per day @ \$100.00

Travel: \_\_\_\_\_ total kms @ 36c/km

Amount

|  |
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|  |
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|  |
|  |

**TOTAL TO BE PAID**

Schedular payment (Withholding tax) % \_\_\_\_\_

You may choose the schedular payment you pay, it may not be lower than 10%

Bank Account Number \_\_\_\_\_

Authorised by: \_\_\_\_\_

Date: \_\_\_\_\_

Please include with this form

IR331 Tax code/Number

KS2/10 Kiwisaver forms

Please submit by 16th of the month for payment on the 19th of the month