

REPORT TO THE 2013 SYNOD BY THE DIOCESAN REGISTRAR

This has been a year of change in the Diocesan Office. The two major changes being the retirement of Cliff Houston from the role of Registrar, with me stepping into this role in early December 2012, and the appointment of Angela Poynter as the new Finance Manager replacing me in that role.

The rest of the team have remained the same,

- Tracey O'Shaughnessy overseeing the Parish Accounting Scheme, ensuring monthly reports are sent out to Parishes on a timely basis and working closely with Parishes and their administration people, assisting them in any way possible.
- Her team of Lesley Thomas (Parish Administrator) and Robyn Owen (Accounts Payable) are also working hard to improve systems within the office to make the ever increasing compliance role as streamlined and efficient as possible.

The team have been a great support for me transitioning into this role, and have helped make the changeover as seamless as possible. I have to make special mention of my PA, Trish Truman, who without her help, knowledge and support, I would not have got through these last few months.

ANGLICAN CENTRE

As Cliff mentioned in his report to Synod last year, a new server was purchased and held offsite.

The transition to have all users currently working out of the Anglican Centre working on the one IT platform has now taken place. The next phase is to transition as many remote users as possible to the same platform. This will enhance security and back up issues currently being faced out in the field.

I have to echo the Cliff's comment in last years reports about how pleasing it is to see the improved level of co-ordination and co-operation between the Diocesan entities operating out of the Anglican Centre. The past twelve months have been a time of change for all of these entities and the team spirit has been great to see in action.

A joint approach between Waiapu Anglican Care and the Diocese to sharing resources and projects such as the IT project outlined above, as well as sharing the Human Resources function and working toward one Website and Brand has made everyone feel like we are one family working towards a common goal. This approach should result in cost savings across the board also, as there will be no replication of roles.

PARISH ACCOUNTING

The year ended 31 March 2012 was the first year for reporting the Annual Accounting results of the Parish Accounting Scheme combined with the Diocese Annual Accounts. This is once again the format for the Audited Financials produced for the 2013 financial year.

We are hopeful, with the changes in reporting requirements for Not for Profit entities on their way, that we will not be required to merge all Diocesan Entities into one set of Financial Accounts. This would produce a cumbersome set of accounts that held little meaningful information for any end users.

INFORMATION TECHNOLOGY AND OTHER PROCUREMENTS

The combined entities of the Diocese are constantly seeking to access supplies common to the entire organisation at competitive and discounted rates.

Many Parishes take advantage of the extra discounts offered with the group scheme for power with Contact Energy. We are currently reviewing this scheme to ensure that Contact Energy is the best provider to purchase from.

Vodafone provide a competitive landline and cell phone plan to the Diocese, they also can supply hardware at discounted rates.

All computer hardware and software can be sourced at cheaper rates, including Microsoft Office licensing at Charity prices.

We encourage all parishes to take advantage of the bulk buying power that the diocese has.

Lastly, please do not hesitate to pick up the phone or drop into my office if you have any queries whatsoever. If I can't help you I will point you in the right direction. I have tried to get around the Diocese to see as many people as I have been able to in the last few months, and I intend to do more of the same in the future.

Colleen Kaye
Diocesan Registrar
26th August 2013