



# Diocese of Waiapu - Parish Accounting Scheme

Parish No.

## IMPREST BANK ACCOUNT RECONCILIATION

Parish Name

Bank Account G/L Code

Bank Statement Date

Amount

OPENING BALANCE ON BANK STATEMENT \$

### DEPOSITS

Account Code *	Code Description	Special Details to Enter	Amount

TOTAL DEPOSITS \$

### PAYMENTS

Account Code *	Code Description	Special Details to Enter	Amount

TOTAL PAYMENTS \$

TOTAL \$

CLOSING BALANCE ON BANK STATEMENT \$

To balance must equal 0.00

\* Refer to Chart of Accounts for these Codes

Please attach bank statement and copies of invoices etc in listed order