

Anglican Diocese of Waiapu

STANDING COMMITTEE

MINUTES of the video-conference meeting held on **Thursday, 17 August 2017 at 10.30am**

CHAIRPERSON: The Right Reverend Andrew Hedge

	<p>Membership Bishop Andrew Hedge Miss Alison Thomson Mr Brian Watkins Ms Elspeth Atkinson Mr John Binns Rev'd Dr Howard Pilgrim Rev'd Paul Williamson Rev'd Helen Wilderspin</p> <p>In Attendance Ms Colleen Kaye (Registrar) Rev'd Jo Crosse (General Synod SC) Mrs Belinda Barnhill (Minutes Secretary)</p> <p>Apologies Rev'd Joan Edmundson (for lateness) Rev'd Arthur Bruce</p> <p>Dr Peter Minchin has resigned from the committee on account of moving to Nelson. Both Peter and his wife the Rev'd Joan Minchin were thanked for the service they had given to both church and diocese in the BOP Region.</p> <p>Prayers Led by Bishop Andrew</p>
	<p>NB: The meeting did not follow the order of the agenda however the minutes are recorded as per the agenda.</p>
SC 17.8.1	<p>Confirmation of the Minutes – 22nd June 2017</p> <p><i>Amendment:</i> Legacy Gardens (page 8) – change spelling from 'St Aiden' to St Aidan'.</p> <p><i>Resolved:</i> <i>That the minutes of the meeting held on 22nd June 2017 be confirmed as a correct record.</i></p>
SC 17.8.2	<p>Matters Arising</p> <p><u>St Mary's - Earthquake Strengthening – update</u> The Registrar reported that once the Sub Committee were in receipt of all of the funds pledged for the strengthening work, it will commence. Waipukurau Construction Ltd are the preferred company to take up the contract to bring the building up to 34% of code, however the contract has not yet been let.</p> <p>At a recent CHB Parish vestry meeting, and on behalf of Standing Committee, Bishop Andrew acknowledged the accomplishments of Vestry and the Waipukurau Church Working Group in regards to the project.</p>

	<p>The Waiapu Board of Diocesan Trustees will be asked to write a letter to the CHB vestry acknowledging the commendable work of the Waipukurau working group.</p> <p><u>Hastings Parish Review - Update</u></p> <p>Based on documentation received from the St Matthew's Vestry Working Group, it became apparent that a ¾ stipend Priest-in-Charge role was the most sustainable position going forward.</p> <p>The Rev'd Helen Wilderspin was offered the new role but she turned it down. She is currently working out her three month notice period ending Sunday 1st October, which will conclude with a farewell service on the same date.</p> <p>Approval will be sought from Standing Committee for funds from the Sustentation Fund to be released to support Helen for three months, or possibly longer, at the conclusion of her ministry at St Matthews, per Canon 7.</p> <p>It has been announced that the Rev'd Alister Hendery, currently Vicar of the Parish of Central Hawke's Bay, will take up the position of Priest-in-Charge in February 2017. The Hawke's Bay Regional Dean, the Rev'd David van Oeveren will oversee the parish in the interim months after Helen's departure, prior to Alister taking in the PiC position.</p> <p>The process to find a replacement Vicar for the Parish of Central Hawke's Bay will begin in early September.</p>
<p>SC 17.8.3</p>	<p><i>The Finance Manager, Tracey O'Shaughnessy was welcomed to the meeting</i></p> <p>Strategic and Policy Reports</p> <p>The Finance Manager presented the financial reports.</p> <ul style="list-style-type: none"> • The draft budget for presentation to Synod for Year Ending 31 December 2018 • Financial accounts for the Diocese to 31 July 2017. • Commentary on YTD activity compared to budget. • Parish Health Accounting Sheet. <p>The financial report to 30th June 2017, projects a surplus of \$70,166 for the year compared to a budgeted deficit of \$(37,015).</p> <p>Administrative income has increased. We are now charging the social services under our umbrella (GtG's and Childcare Centres) an administration fee which will generate an additional \$9,000 this year. Adding to this, our IT projects will also generate a minimum of \$4,000. It is also anticipated that we will receive at least \$40,000 above budget in administration fees from WBDT, which is in line with 2016 actuals.</p> <p>For accounting purposes discussions with our auditors Grant Thornton have taken place regarding how best we value our properties, in line with the new charities reporting requirements (churches, halls and vicarages). In mid 2015 the diocese became aware of the requirements to use a different method of property valuation under the new accounting standards to be implemented in 2016, and requested that we be advised how to proceed. That opinion has now been received with options given.</p> <p>A discussion followed.</p> <p><u>Resolved that:</u></p> <p><i>i) That the Finance Manager's report 'Diocese Consolidated Financial Statements for the Year Ended 31 December 2016 – Valuation of Property' be received. That having discussed the recommendations of the Finance Manager, agree to have the properties</i></p>

	<p><i>owned by the diocese, to be valued at deemed cost, and that we authorise the Finance Manager to work with the Auditors, Grant Thornton, to establish an appropriate methodology which would lead to the Auditors not needing to qualify our accounts on the basis of property valuation costs.</i></p> <p><i>ii) That having received the Finance Manager’s report on Diocese Consolidated Financial Statements for the Year Ended 31 December 2016 – Valuation of Property’ that Standing Committee undertakes to present the end of year accounts to Synod on the basis that the audit by Grant Thornton will be incomplete at the time of Synod while the compliance issues around property costs are resolved.</i></p> <p><i>iii) That Standing Committee receives the draft budget and asks the Finance Manager to consider a question raised around checking the calculations of the budget and to present Standing Committee with a further draft for consideration prior to Synod which will then be approved for Synod via email.</i></p> <p><i>The Finance Manager was thanked and left the meeting</i></p>
<p>SC 17.8.4</p>	<p>Diocesan Committees</p> <p>Bishop Andrew reported.</p> <ul style="list-style-type: none"> • Diocesan Canon Review Committee <p>The committee held their first meeting on Tuesday 30 May 2017 to discuss:</p> <ul style="list-style-type: none"> ○ Canon 3 of Diocesan Synod ○ Canon 5 of the Election of Lay Representatives to the Diocese Synod and Regional Conferences ○ Canon 11 of Standing Committee <p>This committee has not met since May. The next meeting is expected to take place in early 2018.</p> <p><i>The Diocesan Ministry Educator, the Reverend Deborah Broome was welcomed to the meeting.</i></p> <ul style="list-style-type: none"> • Diocesan Ministry Committee <p>Lay Licencing - The Ministry Educator briefed members on the newly proposed changes to the lay licencing process. This will include the introduction of a Lay Licence Covenant and informative booklet to assist parishes.</p> <p><i>Deborah was thanked for her presentation and left the meeting.</i></p>
<p>SC 17.8.5</p>	<p>Other Reports</p> <p>Bishop’s Report</p> <p>Holy Trinity, Gisborne has accepted the bishop’s invitation to host Peter Jin for two years as a curate. Peter is currently an ordinand in his fourth year at St John’s College and Bishop Andrew will ordain him at the end of the year.</p> <p>The Gisborne Parish has done well to reduce its debt. And with the recent receipt of a \$30,000 bequest, this has assisted in underwriting the parish’s ability to cover Peter’s curacy.</p>

General Business

John Palairt – Chair of the ACW Board, was welcomed to the meeting.

ACW Sale and Investment of Proceeds from Sale - Update

John Palairt updated members, with discussion based around the following:

- Money received from the sale is currently with WASSTB waiting to be invested.
- Important to ensure the organization going forward is fit for purpose. The key is a stronger relationship with the parishes.
- The introduction of the newly appointed General Manager for Social Services, Lucy Laitinen.
- The relationship between WASSTB and Standing Committee. A Statement of Intent is to be established with input from both boards.
- The future election/make-up of members on WASSTB.
- Peria House.

John Palairt was thanked and left the meeting.

Motion 29 Working Group Report

Standing Committee has received a copy of the report. The report has been discussed at Regional Conferences with varying levels of engagement. Standing Committee has a role devising a process for dealing with the report and reporting back to the Working Group in due course.

The Bishop reported on responses received during discussions at the three Regional Conferences. Upcoming meetings are planned to assist with further communication and provoke discussion in the Bay of Plenty and Hawke’s Bay regions. The aim, to give every opportunity for parishes to familiarize themselves with the motion prior to Synod.

It is important that Synod representatives are in a place to confidently voice the views of the parish they represent.

Much discussion followed concerning the presentation of the motion at Synod.

It was decided that a small Motion 29 Working Group Sub-Committee be established. This sub-committee is to be established for the purpose of assisting the bishop to prepare a process to aid the Synod in discussing the interim report of the Motion 29 Working Group. And following Synod to collate the responses of the discussion at Synod and submit a report on behalf of the diocese to IDC by 11th November 2017.

Suggested motion to Synod:

Motion 1:

That Synod receive the interim report of the Motion 29 Working Group, and move into conference mode to consider the report and ask Standing Committee to collate the report for IDC taking place on the 11th November 2017.

Agreed

Motion 2:

That this Standing Committee approves the motion as discussed, that Synod receive the report of Motion 29 Working Group, moving into conference mode to consider the report, and that it be put to Synod as part of the Synod papers.

Agreed

The members of the Motion 29 Working Group Sub-Committee are:
Bishop Andrew, Reverends Paul Williamson, Howard Pilgrim, Helen Wilderspin, Jo Crosse, and Ms Colleen Kaye (when needed).

The Committee adjourned for lunch at 12.40pm.

The Committee re-commenced their meeting at 1.20pm.

Diocesan Synod Preparation

Motions from Regional Conferences to be put forward to the Diocesan Synod were reviewed.

a) Bay of Plenty - Interfaith relationships

Moved: Rev'd Jenny Chalmers

Seconder: Marion Wilson

Motion:

That this Synod encourages and supports Parish and Ministry units to form positive, supportive relationships with local Muslim communities.

It was agreed this motion requires action points. The Registrar will contact Rev'd Jenny Chalmers requesting that specific action points be included in the resolution.

b). Bay of Plenty - The development of a Diocesan hospitality network

Moved: Rev Alex Czerwonka

Seconded: Mrs Carol Gillice

Motion:

That this Synod calls upon the Standing Committee to approve (support and encourage) the development of a Diocesan hospitality network that will enable local parishes to generate income through the provision of accommodation and other visitor services aimed at meeting the needs of New Zealand and overseas tourists with an interest in the spiritual, religious and cultural life of our Diocese.

It was agreed this is not a proposal but an idea and perhaps better operated as a network.

Synod and National Election Date

As Synod is held the weekend of the elections, legal opinion was sought whether holding a Synod the same day as the elections was in violation of one of the clauses in the electoral act relating specifically to the use of a public address system within a public space. This also raised the serious question about whether anyone speaking at a Synod could potentially use the position of addressing the Synod in a way of influencing a person's view on who they would vote for.

Advice received through the General Synod office, has advised that our Diocesan Synod is free to proceed but with conditions outlined in the letter.

Synod members will be advised to vote before Synod.

Resolved that:

- i) Standing Committee receive the advice of the Electoral Commission and the General Secretary's Office, and***
- ii) commit to including the advice in papers to Synod members, and***
- iii) request the bishop to read the statement allowed at a convenient time at the start of Synod.***

Napier South

Documentation was received at late notice and does not provide the committee with all the relevant information required to make an informed decision.

Resolved that:

Standing Committee receive the report for consideration from the Southern Napier Anglican Parish Vestry on St Augustine's and St Luke's future to be tabled at the next meeting.

Members were asked to read the document before the October meeting.

St James', Mahora

A farewell service to end worship in the church took place in mid-July. Despite the closing, the parish has not been dissolved, leaving the question of responsibilities over the plant, ongoing pastoral care etc.

The Registrar reported much interest has been shown in relation to the plant.

Bishop Andrew suggested serious consideration be given to whether a sale in six to 12 months was feasible or should it be leased for two years to keep the options open?

Much discussion followed:

- It is unwise to keep a building with significant maintenance issues. Perhaps consider investing in another parish or a more robust building that will yield a greater return.
- While there is the interest it would be a good time to sell and before it deteriorate further.
- Need to be looking for alternative models ie St Aidan's, Papamoa. Be innovative in our approach. Already two Anglican churches in Hastings.
- Important to keep a sense of what vision we have regarding mission.
- Any decision to sell should not be determined until we have reliable costings for St James and St Peters to bring them up to standard.

2017 Motor Vehicle Reimbursement Rates

The 2017 Motor Vehicle Reimbursing Rates have been released by the Inter-Church Bureau. A copy of the statement was provided. The two rates that have changed are in bold.

The suggested (maximum) reimbursement rates are as follows (present rates in brackets).

- Up to 14,000 km annual running for all purposes - reimburse work running at 67 cents (67 cents).
- Up to 20,000 km annual running for all purposes - reimburse at 55 cents (55 cents).
- Up to 26,000 km annual running for all purposes - reimburse at 48 cents (48 cents).

	<ul style="list-style-type: none"> • For mileage beyond chosen band range - reimburse at 25.5 cents (25 cents). <p>Alternatively, the flat rate of 37 cents (36 cents) per km can be paid for unlimited running (i.e. without the need to record annual mileage and be concerned about exceeding a chosen band).</p> <p><i>It was agreed</i> to adopt the Motor Vehicle Reimbursement Rates for use in the diocese effective immediately and request the Diocesan Registrar to review the use of mileage reimbursement rates within the diocese and report back to Standing Committee.</p> <p><u>General Synod Standing Committee</u></p> <p>Rev'd Jo Crosse summarised topics discussed at the recent General Synod Standing Committee meeting.</p> <p><u>Dr Peter Minchin</u></p> <p>Dr Peter Minchin has resigned from Standing Committee due to his move to Nelson. Lay members of Standing Committee were asked to provide the names of suitable candidates at the next Standing Committee meeting.</p> <p>Bishop Andrew asked members to be mindful of suitable candidates at the upcoming Synod with a possible approach if necessary. The lay vacancy will also be advertised at Synod.</p>
	<p>A request was made for the dates of the 2018 Standing Committee meetings to be published shortly.</p> <p>The meeting concluded at 3.40pm</p> <p>Confirmed: _____ Chair</p> <p>Date: _____</p>