

# Anglican Diocese of Waiapu

## STANDING COMMITTEE

MINUTES of the conference meeting held in the Boardroom,

Waiapu Anglican Centre, 2 Bower Street, Napier on

Thursday 11 April 2019 commencing at 10.30am

**CHAIRPERSON: The Right Reverend Andrew Hedge**

	<p><b>Membership</b></p> <p>Bishop Andrew Hedge                      Miss Alison Thomson Dr Diane Mara                                      Mr John Binns Rev'd Jenny Chalmers                      Rev'd Tim Barker Rev'd Paul Williamson                      Mrs Elaine Wood Rev'd Isabel Mordecai                      Ms Allana Hiha Rev'd Jo Crosse</p> <p><b>In Attendance</b></p> <p>Ms Colleen Kaye (Registrar) Mrs Bianca Snee (Minutes Secretary)</p> <p><b>Apologies</b></p> <p>Rev'd Isabel Mordecai</p> <p><b>Prayers</b></p> <p>Led by Bishop Andrew Hedge</p>
	<p><b>Please note: The meeting did not follow the order of the agenda, however the minutes are recorded as per the agenda.</b></p>
<b>SC 19.02.1</b>	<p><b>Confirmation of the Minutes – 21 February 2019</b></p> <p><b><i>Resolved:</i></b> <b><i>That the minutes of the meeting held on 21 February 2019 be confirmed as a correct record.</i></b></p> <p><b>Matters Arising and Action List:</b></p> <p>A discussion was held on the Action List, and action item 18.019 – Central Hawke's Bay request to sell Waipawa Vicarage was further discussed.</p> <p>The Diocesan Registrar gave an overview of the investment options, which were recommended to the parish, and explained that the rationale behind this practice was based on Canon 1 of Parishes 7.13:</p> <p>“Vestry should budget responsibly for the upkeep and operations of all parish buildings and invest funds for the long term maintenance of those buildings”.</p>

	<p><b><i>Resolved:</i></b>  <b><i>To ratify the proposal that the Diocesan Registrar put forward to Central Hawke's Bay.</i></b></p>
<p><b>SC 19.02.2</b></p>	<p><b>Visit from the Auditors</b></p> <p><i>Bishop Andrew welcomed auditors Silvio Bruinsma (Audit Partner) and Hamish Anton (Director) from Deloitte to the meeting at 10:30am.</i></p> <p>The Planning Report to the Standing Committee for the year ending 31 December 2018, was tabled. The report outlined the audit scope and responsibilities, areas of focus, and internal controls, which both Silvio and Hamish spoke to.</p> <p>Main points:</p> <ul style="list-style-type: none"> <li>• The ultimate responsibility rests with the Standing Committee to prepare and approve the accounts to make sure they are a true and fair representation of the organisation.</li> <li>• Deloitte is responsible for auditing against the auditing standards, and to report back to the Standing Committee in respect to their findings.</li> <li>• The main focus of the audit is on the following 'greater risk' area's: <ul style="list-style-type: none"> <li>○ Controls around cash donations;</li> <li>○ Management override of controls;</li> <li>○ Revaluations of investment property;</li> <li>○ Consolidation</li> </ul> </li> <li>• A final report will be provided to the Standing Committee at the conclusion of the audit.</li> </ul> <p>Bishop Andrew thanked Silvio and Hamish for their attendance at the meeting.</p> <p><i>Silvio Bruinsma and Hamish Anton left the meeting at 11:02am</i></p>
<p><b>SC 19.02.3</b></p>	<p><b>Stipend Review</b></p> <p>The Annual Stipend Review for the period 1 May 2019 to 30 April 2020 was reviewed and discussed by the committee.</p> <p><b><i>Resolved:</i></b>  <b><i>To receive the review and adopt the Stipend.</i></b></p>
<p><b>SC 19.02.4</b></p>	<p><b>Strategic and Policy Reports</b></p> <p><i>Finance Team Manager, Tracey O'Shaughnessy, was invited to join the meeting at 11:31pm to present the financial report.</i></p> <p>The Finance Team Manager apologised to the Standing Committee for not having prepared the Diocesan financials for presentation, instead, they would be available at the next Standing Committee meeting.</p> <p>The Parish Health Sheet was tabled, and the Finance Manager highlighted the main points:</p> <ul style="list-style-type: none"> <li>• There are a few parishes operating currently with negative working capital. Some are as a result of the annual leave accrual for staff rather than a cash deficit, while others are failing to fund their operating, repairs, and maintenance activities. The Finance Team is working with these parishes to ensure they fund their expenses in</li> </ul>

	<p>the current month.</p> <ul style="list-style-type: none"> <li>Op-shop income is currently down. As January and February are traditionally quiet we will know in the next few months if this is a trend or not.</li> <li>Parish operating costs currently look high, but we believe this is a timing issue, which will improve once the donations from fundraising and other activities come in as most fundraising for parishes start in April/May.</li> </ul> <p>The Diocesan Registrar acknowledged the Finance Team Manager and her team for working hard and getting the work in on time.</p> <p><i>The Finance Team Manager left the meeting at 11:38am</i></p> <p><b><i>Resolved:</i></b> <b><i>To receive the financial reports.</i></b></p>
<p><b>SC 19.02.5</b></p>	<p><b>Diocesan Committees</b></p> <ul style="list-style-type: none"> <li><i>Diocesan Canon Review Committee</i> <ul style="list-style-type: none"> <li>Canons are to be reviewed upon the result of the audit.</li> </ul> </li> <li><i>Diocesan Ministry Committee</i> <ul style="list-style-type: none"> <li>Bishop Andrew informed the committee that Rev'd Deborah Broome recently met with the Contact People who hear from those who want to make complaints against behavior in the church. She has carried out training and is looking at updating the posters, which will be distributed around the church. This training has been part of synchronising with the Boundaries Workshop Training offered to clergy, and the lay training earlier in the year.</li> </ul> </li> </ul>
<p><b>SC 19.02.6</b></p>	<p><b>Other Reports</b></p> <p><u>Bishop's Report</u></p> <ul style="list-style-type: none"> <li><b>House of Bishops Meeting</b> was held in Havelock North 2 – 4 April. Jeremy Johnson (Chancellor of the Diocese of Christchurch and legal counsel at Wynn Williams) had been asked, as part of the legal advisors team, to do some work around how the church may prepare to respond to the Royal Commission of Inquiry into abuse in State run facilities, and those run by the church. Jeremy Johnson advised that for the church to respond both responsibly and cooperatively with the Commission that the best thing was to have a central point of contact with General Synod and Standing Committee. This work is expected to extend over a five-year period.</li> <li><b>The Tikanga Pakeha Bishops meeting</b> was hosted by Bishop Andrew at his home. This was a significant event as it was the first time the Tikanga Pakeha Bishops have met by themselves in quite some time.</li> <li><b>Hereworth School</b> prepared a powhiri for the House of Bishops, and Bishop Andrew was impressed by the school and the new Headmaster Trevor Barnard.</li> <li><b>March 2019</b> – Bishop Andrew and his wife Raewyn attended the ordination of Archbishop Fereimi Cama in Fiji on 11 March. Bishop Andrew commented that it was impressive how the Fijian civic community responded positively to the ordination.</li> </ul>

- **Christchurch Muslim community** – Bishop Andrew acknowledged the tragedy in Christchurch, and was impressed by how people have responded across the country, within the church, and how inter-racial relationships have improved.
- **May 2019** – Bishop Andrew will be visiting England for the Messy Church International Conference, and then attending the USA Festival of Homiletics, held in Minneapolis.

#### General Synod Representative Report

Rev'd Jo Crosse reported on the General Synod Standing Committee meeting held 7th and 8th March 2019 where the following topics were part of the discussions:

- The revelations about James K Baxter.
- The availability of the newly published Eucharist books, and the full prayer books for the congregation, which will be out by the end of the year.
- A helpful presentation from St Johns College Trust Board and Te Kotahitanga, with particular regard to scholarship applications.
- The process of receiving and approving the Christian Community's proposal and constitution.

#### TPCCG Representative Report

Alison Thomson attended the Tikanga Pakeha Conference Coordinating Group on the 10<sup>th</sup> April 2019 in Wellington and gave an update of what has been happening within the Waiapu Diocese, including the following:

- The new appointments in the diocese
- The discernment process and interviewing of current deacons
- The success of the clergy training run by Rev'd Deborah Broome
- The Shared Services Agreement with ACW
- The Apology which took place on the 1<sup>st</sup> December 2019 in Tauranga
- The Omokoroa property issues

Other key points raised from the meeting:

- The successful appointment process of the newly elected Bishop of Nelson differed to the norm, publicly releasing the names of the nominees for wider consultation.
- The voting for a new bishop in Tikanga Maori is open this coming week.
- General Synod 2020 is taking place in Nelson.
- The Healthy Church Model is being used in Auckland and is turning out to be quite useful.

**SC 19.02.7**

#### **Other Business**

##### Clergy Vacancy on the Standing Committee

Rev'd Deborah Wilson has moved into a new role at Queen Margaret's in Wellington, which has created a vacancy for a new clergy representative on the Standing Committee.

##### **Action:**

*Standing Committee clergy members to email the names of licensed clergy to Bishop Andrew.*

2019 Meeting Dates:

13<sup>th</sup> June 2019   8<sup>th</sup> August 2019   29<sup>th</sup> October 2019   5<sup>th</sup> December 2019

Bishop Andrew concluded the meeting with a prayer 12:38pm.

Confirmed:   
Chair

Date: 20<sup>th</sup> June '19

