

Anglican Diocese of Waiapu

STANDING COMMITTEE

MINUTES of the conference meeting held on **Tuesday, 19 April 2018 at 10.30am**

CHAIRPERSON: The Right Reverend Andrew Hedge

	<p>Membership</p> <p>Bishop Andrew Hedge Miss Alison Thomson Mr Brian Watkins Ms Elspeth Atkinson Mr John Binns Rev'd Dr Howard Pilgrim Rev'd Paul Williamson Rev'd Arthur Bruce Rev'd Joan Edmundson Rev'd Tim Barker Rev'd Jenny Chalmers</p> <p>In Attendance</p> <p>Ms Colleen Kaye (Registrar) Rev'd Jo Crosse (General Synod SC) Mrs Colleen Marriott (Minute Secretary)</p> <p>Apologies</p> <p>Rev'd Joan Edmundson Rev'd Howard Pilgrim Rev'd Paul Williamson John Binns for lateness</p> <p>Prayers</p> <p>Led by Bishop Andrew</p>
	<p>Please note: The meeting did not follow the order of the agenda however the minutes are recorded as per the agenda.</p>
SC 18.4.1	<p>Confirmation of the Minutes – 21 February 2018</p> <p><u>Resolved:</u></p> <p><i>That the minutes of the meeting held on 21 February 2017 be confirmed as a correct record. Noting that:</i></p> <p><i>i) Rev'd Jo Crosse attends as the General Synod Standing Committee representative and reports to the meeting as such.</i></p> <p><i>ii) Future agendas will have the GS Representative report below the Bishop's Report.</i></p> <p><i>iii) Future agendas will also include reports from the IDCCG Rep and the IDC Coordinating Group</i></p>
SC 18.4.2	<p>Matters Arising and Action List:</p> <p><u>Replacement member for Dr Peter Minchin:</u></p> <p>The meeting moved into Committee at 10.41am and Reverend Jo Crosse left the meeting.</p> <p>The meeting moved out of Committee at 10.47am and Reverend Jo Crosse rejoined the meeting.</p>

The decision has been made to move ahead in the current configuration of membership until elections are held at Synod 2018.

Safety Policy Guidelines:

Bishop Andrew and Reverend Jo Crosse reported that:

- ACW are reviewing their children and vulnerable adults' statutory policy.
- The Diocese HR department is working on overarching policies across both organisations.
- ACW held a Stakeholder Workshop with a facilitator from Child Matters, who is going to draft a bulk of the policy. Reverend Deborah Broome, Reverend Jo Crosse, and Mrs Jocelyn Czerwonka were invited to attend the workshop on behalf of the Diocese.
- ACW have established a Child Protection Committee and Jocelyn is included in this committee as a representative of the Diocese. When the policy is finalized this committee will be responsible for overseeing the policy and making sure that training is carried out across the organisation, and that practices are in line with the Vulnerable Children's Act.

Te Papa Report:

Bishop Andrew reported on the meeting that was held in March with the leaders of the community; and on Motion 14 being submitted to General Synod - which is a formal apology to Ngati Tapu and Ngaitamarawaho of Tauranga Moana.

Mount Maunganui Parish Report:

A discussion was held on the proposal Mount Maunganui Parish had presented to Standing Committee regarding the section at 2 Bree Court and the property at 50 Gibson Place; and the report the Diocesan Registrar had prepared in response to the proposal.

Resolved:

To write to Mount Maunganui Parish to:

- Approve their request to market the section at Bree Court for sale.***
- Receive their offer to transfer the title of 50 Gibson Place from Mount Maunganui Parish to Papamoa Mission and that Mount Maunganui Parish has no further claim on this property.***
- Confirm that funds received from the sale of Bree Court would be invested in trust for Mount Maunganui Parish with the Waiapu Board of Diocesan Trustees. Income from those funds may be used for maintenance of existing buildings, but that any withdrawal from the capital sum be treated as a loan from the investment and a plan to repay the capital be implemented at the time of use.***

Noted: That the Reverend Arthur Bruce abstained due to conflict of interest as a past Papamoa Missioner and Mount Maunganui Parish Vicar.

Further discussion was held on the current and future needs of Papamoa Mission, St Aidan and Waiapu Social Services in that area.

It was proposed that a sub-committee headed by Reverend Jenny Chalmers will look at the current and future strategic and structural needs for those communities for Standing Committee to review. Standing Committee will invite participation and response from ACW. People who may be involved are:

- Alan Vickers and other local community people
- Reverend Adrienne Bruce as Regional Dean
- Reverend Deborah Broome as Ministry Educator,
- Donna Judson and Lucy Laitinen for ACW

Before the next Standing Committee meeting Reverend Jenny Chalmers will scope the potential membership of the group.

Mahora Parish Report:

Reverend David van Oeveren joined the meeting at 12.20pm.

Standing Committee discussed the report and concluded that there are two main options to consider:

1. That the property be sold as is, with the funds being invested back into WBDT.
2. Develop the site (or knock down) and rebuild with the view for a purpose built church or building for social services and the community.

Action:

- i) Information is required on what it would take to sell the building, i.e. value and interest. Colleen Kaye will check on behalf of WBDT.***
- ii) See if there is strategic value for ACW having access to a property in Mahora and the impact it would have on the Standing Committee. Colleen Kaye and David van Oeveren will converse with Lucy Laitinen and Jade Holland from ACW.***
- iii) Colleen Kaye to write on behalf of Standing Committee to thank David and the Wardens for their work on the report and to let them know SC are wanting to work with them on an outcome.***

SC 18.4.3

Strategic and Policy Reports

Finance Team Manager Tracey O'Shaughnessy was invited to join the meeting at 11.40am to present the financial reports.

	<ul style="list-style-type: none"> • Financial accounts for the Diocese to 31 March 2018. • Parish Health Accounting Sheet. • Revised Budget Reports <p>Points of note:</p> <ul style="list-style-type: none"> • When the original budget for 2018 was produced it did not fully take into account the changes that have since taken place regarding the Administration Centre and the Shared Services team. • The Financial Reports are now prepared in a more transparent and simplistic format so that they are much clearer to read. • Bishop Andrew thanked Tracey for the time and effort she has spent on the revised budget. • The Parish Health Sheet won't provide a completely true picture until May. • Omokoroa Parish has left the Parish Accounting Scheme. <p>A discussion was held regarding the negative consequences of parishes leaving the Parish Accounting Scheme (PAS).</p> <p><u>Action:</u></p> <p><i>i) Colleen Kaye to write to Omokoroa Parish on behalf of Standing Committee to express their concern over the parish leaving the PAS, and check that the parish are still able to complete the necessary tasks or requirements, which includes being audited at a Tier II level.</i></p> <p><i>ii) At the next meeting the Standing Committee would like to see a table which compares the responsibilities and risks for the Parish and the Diocese between being part of the PAS and not being part of the PAS.</i></p> <p>The Standing Committee will review how it is working with Omokoroa in six months time, and will address it if it is not working.</p> <p>The Standing Committee proposed to have included in Canon 1 of Parishes “that Parishes must be part of the PAS” so that if another parish decided to leave the PAS in the future, the Finance Team would have the mandate to say that it has to be approved by Standing Committee before they can withdraw.</p> <p><u>Resolved:</u></p> <p><i>i) To receive the financial report, and</i></p> <p><i>ii) To accept the revised 2018 budget as presented in the financial report.</i></p>
SC 18.4.4	<p>Diocesan Committees</p> <ul style="list-style-type: none"> • <i>Diocesan Canon Review Committee</i> Nothing to report. • <i>Diocesan Ministry Committee</i> Nothing to report.

SC 18.4.5**Other Reports**Bishop's Report

Bishop Andrew gave a verbal report what he has been involved with since the last meeting, and what is coming up:

- Tonga - Visit with Archbishop Afa and St Andrews School.
- Fiji Visit – supporting Oceania FONO.
- Tikanga Pakeha Ministry Council Meeting. +Andrew has been appointed as the TPMC Pakeha Bishop on Te Kotahitanga
- Whakatane Parish – Working with them on a stewardship campaign. Looking into relationship and governance issues between Whakatane Parish and St Georges ECE.
- House of Bishops meeting with catholic bishops.
- Bishop Leadership Team retreat at Lake Tarawera
- Looking to shortlist and interview candidates for Mount Maunganui Parish Vicar.
- Attending Bishop Don's installation as Archbishop on Saturday 28 April.
- General Synod is starting 4 May.

General Synod Standing Committee

Reverend Jo Crosse presented a verbal report on the topics below:

- A working group chaired by Archbishop John Paterson is looking into the Sanctioning process.
- Royal Commission into 'Abuse in State Care' and the desire to have the churches in the terms of reference.
- The planned Partnership Wananga - which this year will be a Hikoi at Turangawaewae for the 160 year celebration of Kingitanga.
- Climate Change: Rod Oram reporting that the divesting that the church is saying its doing is not having a lot of impact.
- Motion 29 Working Group report – processes for discussing and debating.

IDC Meeting

Waiapu GS Members and Reverend Paul Williamson went to the meeting in Wellington on 7 April 2018 to discuss Motion 29.

ACW Statement of Intent

John Palairt and Lucy Laitinen joined the meeting at 1.15pm.

The Statement of Intent is a report required by Canon 18 to be presented to Standing Committee annually, in which ACW outlines its priorities for the year.

ACW is now becoming a “fit for purpose”, dedicated Social Services organisation.

John reported that the rotation and reappointment of trustees had lapsed so they are starting again with a two year cyclical arrangement. Every current trustee will resign this year and apply to be reappointed if they so wish, with the appointments being approved by the Diocesan Trusts Board.

Lucy spoke to the Statement of Intent report, with emphasis on:

- Their strategic review
- Child Protection Policy
- The end of the Homebased Care for the Elderly contract; and where to from here.

Bishop Andrew spoke of the three conversations that need to be had with ACW on a strategic level surrounding the parishes of Mahora, Napier South and Papamoa Mission.

John and Lucy left the meeting at 1.50pm.

Napier South

Colleen Kaye, Reverend David van Oeveren and Reverend Deborah Broome spoke to the Napier South report.

Standing Committee discussed the following options:

1. Sell both the St Augustine and St Luke’s sites and relocate to an alternative site.
2. Sell the St Luke’s site and re-establish the parish at the St Augustine site, using funds to enhance the structure which are not earthquake prone.
3. Sell the entire St Augustine site and regroup the parish at St Luke’s, using funds to enhance the facilities at St Luke’s.
4. Sell or repurpose the St Augustine site, surrender any need for a vestry, operate weekly worship from St Luke’s and be a sub-parish of Napier Cathedral.

	<p>In the interim Reverend David van Oeveren, Bishop Andrew and Colleen Kaye will say to Napier South Parish vestry:</p> <p style="text-align: center;"><i>“The only place that you are now responsible for is St Luke’s in Vigor Brown Street. The Diocese will now take over all administrative concerns and future planning for the Riverbend and Nathan Road site. Net income from the hall and vicarage will still go to St Luke’s”</i></p> <p>Resolved that:</p> <p><i>i) Standing Committee have received the report and thank David, Deborah and Colleen for their work.</i></p> <p><i>ii) Standing Committee have considered the full set of papers around Napier South Parish and want to spend some time formulating a clear proposal for the future use of the land and sites of Napier South Parish; and that the proposal will be distributed to Standing Committee electronically before the next meeting for final consideration at the June meeting.</i></p> <p><i>iii) Standing Committee is to communicate back to the parish to say that SC have received the fullness of work by Colleen Kaye, Reverend David van Oeveren and Reverend Deborah Broome, and are developing a proposal that will be ready after the next meeting in June.</i></p>
<p>SC 18.4.7</p>	<p>Other Business</p> <p><u>2018 Meeting Dates:</u></p> <p>20-21 February 19 April 14 June 9 August 25 October 6 December</p> <p>The meeting concluded at 3.13pm</p> <p>Confirmed: _____ Chair</p> <p>Date: _____</p>