

# Anglican Diocese of Waiapu

## STANDING COMMITTEE

MINUTES of the video-conference meeting held on **Thursday, 26 October 2017 at 10.30am**

**CHAIRPERSON: The Right Reverend Andrew Hedge**

	<p><b>Membership</b></p> <p>Bishop Andrew Hedge                      Miss Alison Thomson Mr Brian Watkins                              Ms Elspeth Atkinson Mr John Binns                                  Rev'd Dr Howard Pilgrim Rev'd Paul Williamson                      Rev'd Helen Wilderspin Rev'd Arthur Bruce                            Rev'd Joan Edmundson</p> <p><b>In Attendance</b></p> <p>Ms Colleen Kaye (Registrar) Rev'd Jo Crosse (General Synod SC)</p> <p><b>Prayers</b></p> <p>Led by Bishop Andrew</p>
SC 17.10.1	<p><b>Confirmation of the Minutes – 17 August 2017</b></p> <p><b><u>Resolved:</u></b></p> <p><i>That the minutes of the meeting held on 17 August 2017 be confirmed as a correct record.</i></p>
SC 17.10.2	<p><b>Matters Arising</b></p> <p><u>Napier South Parish</u></p> <p>Discussion was held on the document provided to Standing Committee regarding the St Luke's and St Augustine's Churches.</p> <p>Further questions to ask Napier South Parish:</p> <ul style="list-style-type: none"><li>• What does the mission of this place need to be?</li><li>• What are the needs of the parish?</li><li>• Wherever this parish is put, is it a viable congregation?</li></ul> <p><b><u>Resolved:</u></b></p> <p><i>That the Standing Committee have received and considered the report, but are not taking any action yet, however they do offer further support from the Diocese in terms of furthering a missional review of the parish.</i></p>

	<p><b><u>Action:</u></b></p> <p><i>i) Colleen Kaye to discuss with Lucy Laitinen how ACW could be part of this conversation with the parish regarding social service options.</i></p> <p><i>ii) Colleen to discuss the concerns of the Standing Committee with David van Oeveren (as Regional Dean) and begin to look at what kind of resources, in terms of people skills, could be useful in a working group that could help support a further review for the parish. Colleen to report back to the next SC meeting with a recommendation of who would be in that group and what the brief for that group would be; and for this to be communicated to the Priest Missioner and vestry.</i></p>
SC 17.10.3	<p><b>Confirmation of the Synod Minutes – 23-24 September 2017</b></p> <p><b><u>Resolved:</u></b></p> <p><i>That the minutes of the Synod meeting held on 23-24 September 2017 be confirmed as a correct record.</i></p>
SC 17.10.4	<p><b>Matters Arising from the Synod Minutes</b></p> <p><u>Working Group – Motion 29</u></p> <p>Rev'd Howard Pilgrim offered to collate all the group discussions into one combined document to circulate to the Standing Committee and Waiapu General Synod representatives so that they can speak to it at the IDC meeting in November.</p> <p>A question was raised on whether our GS representatives are going to be able to reflect the entire discussion. It was agreed that Rev'd Paul Williamson, as someone with a conservative view, should also join the General Synod reps at the IDC meeting.</p> <p><b><u>Action:</u></b></p> <p><b><i>Colleen Kaye to contact Paul Carey to let him know that we want to send Rev'd Paul Williamson to the IDC Meeting.</i></b></p> <p>It was felt that the way in which this group discussion at Synod was conducted was good and could be used again for other discussions.</p> <p><u>Diocesan Hospitality Network</u></p> <p>Motion from Synod:</p> <p><i>“That this Synod call upon the Standing Committee to approve the development of a Diocesan hospitality network that will enable local parishes to generate income through the provision of accommodation and other visitor services aimed at meeting the needs of New Zealand and overseas tourists with an interest in the spiritual, religious and cultural life of our Diocese.”</i></p> <p>The letter and draft business plan from Alex Czerwonka was discussed.</p>

	<p>Questions arising from the proposal are:</p> <ul style="list-style-type: none"> <li>• Budget summary estimate – fixed costs should be \$45, and total costs be \$61</li> <li>• Is the business plan better generated from a group of people who are already doing it so that it is more organic?</li> <li>• Should we be running a pilot scheme first?</li> <li>• What are the implications if the scheme is run under the Diocese Charity registration with the diocese getting the income and the hosts are just covering costs?</li> <li>• What are the tax implications on profits?</li> <li>• Where does the accountability lie – is it Standing Committee? Does that mean that the diocese is getting into the hospitality industry?</li> <li>• How would it be developed?</li> <li>• If parishes are held accountable how would they ensure that health &amp; safety, quality control, systems etc are adhered to? Then this too would come back to SC for accountability.</li> <li>• How does it fulfil part of our Gospel mission as set out in the preamble of the Constitution? Mission statement on page 81 – how does it relate to the preamble.</li> <li>• How does it enhance the Worship and/or the Church Branding?</li> </ul> <p><b><u>Resolved:</u></b></p> <p><i>i) To advise Alex that the Standing Committee have received and discussed the proposal.</i></p> <p><i>ii) That the Standing Committee are not ready to say yes yet, but invite Alex to attend the next Standing Committee meeting to answer questions that have been raised from the proposal.</i></p>
<p><b>SC 17.10.5</b></p>	<p><i>The Finance Manager, Tracey O’Shaughnessy was welcomed to the meeting</i></p> <p><b>Strategic and Policy Reports</b></p> <p>The Finance Manager presented the financial reports.</p> <ul style="list-style-type: none"> <li>• Financial accounts for the Diocese to 30 September 2017.</li> <li>• Commentary on YTD activity compared to budget.</li> <li>• Parish Health Accounting Sheet.</li> </ul> <p>Points of note:</p> <ul style="list-style-type: none"> <li>• Predicting a surplus against the budget of \$215,000 in the general Diocesan funding which is mainly due to the increase in the WBDT administration fees received.</li> <li>• Permanent fund units increased this year by 6c – resulting in capital growth for the Diocese. Investments are retaining their current value.</li> </ul>

	<p>Colleen Kaye spoke about the new office structure which will comprise of a team of 16 in the Finance/Admin/HT/IT area, and how it will meet the needs of the entire organisation. Early next year she will arrange a face to face introduction of the team to Standing Committee.</p> <p>The Standing Committee requested that Tracey provide a column which states what the percentage of the parishes total income is from givings and what percentage is from revenue.</p> <p><b><u>Resolved:</u></b></p> <p><b><i>To receive the financial reports.</i></b></p> <p><i>The Finance Manager was thanked and left the meeting</i></p> <p><u>Change of bank signatories</u></p> <ul style="list-style-type: none"> <li>• Add Julene Morgan as a bank signatory for all bank accounts.</li> <li>• Remove Brent Chamberlain from all bank accounts.</li> <li>• Remove Jane Roberts from all bank accounts.</li> </ul> <p><b><u>Resolved:</u></b></p> <p><b><i>To amend the bank signatories as above.</i></b></p>
<p>SC 17.10.6</p>	<p><b>Diocesan Committees</b></p> <p>Bishop Andrew reported.</p> <ul style="list-style-type: none"> <li>• <b><i>Diocesan Canon Review Committee</i></b></li> </ul> <p>This committee has not met since May due to the time restraints of the restructuring. The next meeting is expected to take place in early 2018.</p> <p><u>Hastings Parishes boundaries</u></p> <p>With the restructuring of Mahora Parish a bill needs to be passed at Synod to amend the boundaries of Hastings and Riverslea parishes.</p> <p><b><u>Action:</u></b></p> <ol style="list-style-type: none"> <li><b><i>i) Colleen Kaye and a small group are to look into how this process can initiated and submit a proposal on what the boundaries between the two parishes might be.</i></b></li> <li><b><i>ii) Standing Committee will then decide how to organize the consultation around the changes.</i></b></li> <li><b><i>iii) Draft the bill for the Canon Review Committee by June/July 2018.</i></b></li> </ol>

	<p><u>Standing Resolutions</u></p> <p>The Canon Review Committee will be asked to look at 2017 Synod Minutes and decide what needs to be Standing resolutions for 2018 Synod.</p> <ul style="list-style-type: none"> <li>• <b>Diocesan Ministry Committee</b></li> </ul> <p>The next meeting is on Tuesday 31 October. The Committee is working well.</p>
<p><b>SC 17.10.7</b></p>	<p><b>Other Reports</b></p> <p><b>Bishop's Report</b></p> <p>Timeline:</p> <ul style="list-style-type: none"> <li>• 6-10 November – Conference in Canberra “The 4th International Conference on Receptive Ecumenism” (<i>Receptive ecumenism has been called a new wave in the ecumenical movement. It calls the various church traditions to reflect on how they learn, what they are learning and can learn from others.</i>)</li> <li>• 14-17 November - Clergy Conference in Gisborne “Leadership and Discipleship”</li> </ul>
<p><b>SC 17.10.8</b></p>	<p><b>General Business</b></p> <p><u>Planning Days</u></p> <p>The proposed dates for a Standing Committee 2 Day Planning Session are 20<sup>th</sup> and 21<sup>st</sup> February 2018.</p> <p><u>Dr Peter Minchin</u></p> <p>Dr Peter Minchin has resigned from Standing Committee due to his move to Nelson so a replacement committee member is required.</p> <p><b><u>Action:</u></b></p> <p><b><i>+Andrew and Colleen are to present to the next meeting a proposal on how a replacement committee member can be selected according to the canons.</i></b></p> <p><u>General Synod Standing Committee</u></p> <p>Rev'd Jo Crosse spoke to her report from the GSSC meeting held 11-12 October 2017.</p> <p><u>Mount Maunganui Parish – Bree Court and Gibson Place</u></p> <p>The Standing Committee have had a request from Mount Maunganui Parish to:</p>

- i) sell the section at Bree Court, Papamoa to enable them to have the funds to do maintenance work on the roof at St Peter's Church
- ii) Shift the title of the house at 50 Gibson Place to the Papamoa Mission.

A discussion was held on this request.

Reverends Arthur Bruce, Howard Pilgrim and Jo Crosse are against the sale of Bree Court if these properties had already been gifted to seed Papamoa Mission.

However, the section and the house have always been recorded as assets of Mt Maunganui Parish, with 60% of the rental income going to Papamoa Mission and 40% going to Mt Maunganui Parish.

If the section was sold and funds were made available, it was felt that certain conditions would need to be imposed regarding the amount the parish could have, plus repayment terms etc.

**Action:**

- i) For Standing Committee to respond to Mt Maunganui Parish saying that the matter has been addressed but that SC is not ready to make a decision yet.*
- ii) Colleen Kaye to prepare a one page report on the request for the next Standing Committee meeting, so that SC can be really clear on the decision they need to make, and on any conditions they need to impose.*

Sustentation Fund – Rev'd Helen Wilderspin

*Rev'd Helen Wilderspin was asked to leave the meeting.*

Bishop Andrew requests that:

1. Standing Committee approve a payment from the Sustentation Fund for Rev'd Helen Wilderspin equivalent to a three month stipend, effective 1 November 2017.
2. Standing Commission approve the potential release of a further three months stipend from the Sustentation Fund, which is allowed for under the Canons, should Rev'd Helen come to the Bishop at the end of January and say that she doesn't have any further Stipended appointments or secular work established and wants to take advantage of the second three months payment.

**Resolved:**

***That approval is granted for the initial payment to Rev'd Helen equivalent to a three month stipend, and a further payment equivalent to a three month stipend if it is required from 1 February.***

*Rev'd Helen Wilderspin re-joined the meeting*

